

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON
CONGESTION MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF SEPTEMBER 26, 2011**

The meeting was called to order by Chair Pierce in Conference Room A at City Hall of San Mateo at 3:00 pm.

Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Minutes of August 29, 2011 meeting.

*Motion: To approve the Minutes of the August 29, 2011 meeting, Garbarino/Bigelow.
Motion carried unanimously.*

3. Review and recommend approval of the Proposed 2012 State Transportation Improvement Program (STIP) for San Mateo County.

Jean Higaki presented the Proposed 2012 STIP for San Mateo County and pointed out the changes from the draft version reviewed by CMEQ last month. She also provided an updated "Summary of Proposed 2012 STIP for San Mateo County" handout. Sandy Wong added, upon submittal of this Proposed 2012 STIP to the Metropolitan Transportation Commission (MTC), the MTC and the California Transportation Commission (CTC) will likely change the years in which funds are programmed based on cash flow forecast.

Motion: To recommend approval of the Proposed 2012 State Transportation Improvement Program (STIP) for San Mateo County, Bigelow/Lloyd. Motion carried unanimously.

4. Review and comment on the draft Commute Pre-Tax Benefits Model Ordinance.

Joe Kott introduced this item. Christine Grubl of the Peninsula Traffic Congestion Relief Alliance (Alliance) along with member Bigelow provided more background information on the draft model ordinance. Member Bigelow and Ms. Grubl plan on taking the draft model ordinance to chambers of commerce to solicit feedback and support before a final draft is presented to the C/CAG Board. Stuart Baker of the Commuter Check program provided additional background information as well.

CMEQ members provided edits to the draft model ordinance. There was discussion on franchised employers, while an individual franchisee might have a small number of employees, collectively they have over 100. In that case, the ordinance should apply. CMEQ members also suggested outreach to City/County Managers for input.

*Motion: To approval of the Draft Commute Pre-Tax Benefits Model Ordinance with modifications and direct staff to solicit comments from the businesses sector.
O'Connell/Richardson. Motion carried unanimously.*

5. Executive Director Report.

Richard Napier, Executive Director, provided the following report:

- Staff will bring forward reports from the Resource Management & Climate Protection (RMCP) Committee.
- PG&E has made presentation to the C/CAG Board last month. We are working with California Public Utility Commission (CPUC) on coming to the C/CAG Board as well. It is to initiate better communication between them and local governments.
- Staff has been working with MTC on the OneBayArea Block Grant proposal, trying to lessen the restriction of funding. To this point, member Mullin added that it is an important message that is being communicated between Mr. Napier and Mr. Heminger (MTC Executive Director), because such advance work helps him to better represent San Mateo County in his role as a MTC Commissioner. Member Richardson also added comment regarding her and member Garbarino's input at the regional level to help shape the proposal in a manner that works for San Mateo County as well as other counties.
- A handout on "Safe Routes to School Kick-Off Event for October 19, 2011" was provided. [*Note: This event was later canceled.*]

6. Member comments and announcements.

- Member Patridge announced the Half Moon Bay Pumpkin Festival will be on October 15 & 16.
- Member Richardson suggested CMEQ packet be posted on website with hyperlinks to documents. She also asked members to RSVP to meetings so as to ensure a quorum.
- Member Bigelow announced the Dumbarton Rail meeting on Friday at 1:00 pm in Union City City Hall.
- Chair Pierce suggested inviting Jean Fraser or Dean Peterson of San Mateo County Health Systems to make presentation on "Mobility for Sustainable Communities" at a future CMEQ meeting.

7. Adjournment and establishment of next meeting date.

The next regular meeting was scheduled for October 31, 2011.

Meeting was adjourned at 4:10 pm.